



## **DENTON PUBLIC LIBRARY**

### **LOCAL AUTHORS COLLECTION POLICY**

Approved by Library Management, February 6, 2014  
Library Board approved revision, August 9, 2021

The library has developed a Local Authors Collection for recent works in print written by authors currently residing in Denton County.

Books in this collection are primarily acquired through donation.

Authors wishing to donate books to this collection must meet the following criteria:

- Author must be a resident of Denton County, Texas.
- Books must be in new condition, sturdily bound, preferably sewn or glued. Spiral and comb bindings will not be accepted.
- Workbooks or journal style books with papers designed to be filled in or torn out by the reader will not be accepted.
- Textbooks will not be accepted.
- Works with accompanying cassettes, CDs or DVDs will not be accepted.
- Author must complete and sign the Local Author submission form for each title submitted.

Please be aware that:

- Books contributed to this collection become the property of the library.
- Local author books will be designated by a “Local Author” sticker on the spine and shelved on the “Local Authors” shelf.
- Acceptance of a copy of a work for the collection does not guarantee that the library will purchase additional copies.
- Books contributed to this collection may be removed from the collection at any time at the discretion of the library.
- Removed books will not be returned to the contributor.
- If a book is published by a publishing company and has received an independent, positive review in a major review journal, the title may be considered for the regular collection.
- The Denton Public Library retains the right to make exceptions to any of the above criteria.

**LOCAL AUTHOR SUBMISSION FORM**

Please complete, sign and submit this form with your book(s) to any branch circulation desk.

Or mail to: Denton Public Library  
Technical Services Department  
Local Author Submission  
3020 N. Locust St.  
Denton Texas 76209

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Name of author: \_\_\_\_\_  
Last, First, M.I.

Address: \_\_\_\_\_  
Street, City, ZIP

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Title donated: \_\_\_\_\_

To help us catalog your book, what are the major subjects of this book?:  
\_\_\_\_\_  
\_\_\_\_\_

Branch distribution (circle): Emily Fowler Library North Branch South Branch

Agreement:  
I agree to the terms of the Local Authors Collection Policy. I give my permission to the Denton Public Library to use the work, or an image thereof, to promote the Local Authors Collection.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_